



COUNTY OF LOS ANGELES

CHIEF INFORMATION OFFICE

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November 13, 2009

To: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: Richard Sanchez
Chief Information Officer

DEPARTMENT OF CHILDREN AND FAMILY SERVICES CONFIDENTIAL/ SENSITIVE INFORMATION

On October 28, 2009, a Department of Children and Family Services (DCFS) computer laptop was stolen from a DCFS Children's Social Worker's (CSW) vehicle, which was parked overnight at the employee's residence. The laptop contained confidential/sensitive client information, and was protected by the County's standard encryption software in accordance with Board policy (6.110 – Protection of Information on Portable Computing Devices).

In this instance, the DCFS employee did not follow County Information Security Guidelines for Handling of Laptops, which requires that these devices not be left unsecure and unattended. The employee and their Supervising CSW were counseled on the established County policy to ensure compliance and mitigate future occurrences.

Should you have any questions, please contact me, or your staff may contact Robert Pittman, Chief Information Security Officer, at 213.253.5631 or via email at rpittman@cio.lacounty.gov.

RS:RP:ygd

c: William T Fujioka, Chief Executive Officer
Deputy Chief Executive Officers
Sachi A. Hamai, Executive Officer, Board of Supervisors
Robert Kalunian, Acting County Counsel
Patricia S. Ploehn, Director, Children and Family Services

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